



Office of the West Bengal Nursing Council
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No490...../ 499 / NC

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From: Registrar, West Bengal Nursing Council.

CNE Certificate UPDATE PROCEDURE in the NRTS portal are mentioned below –

Step 1: Login to NRTS Website (<https://nrts.indiannursingcouncil.gov.in/login.nic>) by using your own Login ID & Password that was created by you on the time of NUID Renewal.

[Those who doesn't have any Login ID & Password please follow the **Step 2 to Step 4** below to create Login Id & Password.]

Step 2: Click on the **NEW USER** to register & create a user-id and Password, Select **Nurses with NUID** for this process.

Step 3: Fill up the **Form** by providing **NUID number** and after filling up the form then click on **SUBMIT** button

Step 4: After successfully registering, click on **back to login**. Put User name, Password and captcha to **login into the account**.

Step 5: After **login**, Select **CNE** from the left menu.

Step 6: Click **Apply** to submit a **new CNE application**.

Step 7: In the **Application form** fill up all the details that were showing in it & **upload** the CNE certificate that you have own. (**it should be in JPEG format within 100KB size**)

Step 8: After filling up the form Click on **SUBMIT** button to **Submit the Application**.

Step 9: Click **Previous Information** to **view** the status of **previously submitted CNE applications**.

Step 10: The submitted application is **forwarded** to the **State Nursing Registration Council (SNRC)** for verification. **Please visit WBNC Purta Bhavan with Uploaded all Original CNE certificates for Verification.**

[N.B: - The above mentioned Process may be completed after getting the CNE Certificates by the candidates herself /himself / by the institute from where they completed CNE.]

Registrar
25/05/2026

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