



Office of the West Bengal Nursing Council  
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Email: wbnc\_22302059@ymail.com  
Website: www.wbnc.in



No. 1533 / 488 / NC

Date: 28/06/2023.

*From: Registrar, West Bengal Nursing Council.*

## **NOTICE**

IT IS HEREBY BEING NOTIFIED THAT ONLINE SUBMISSION OF APPLICATION FORMS FOR ADDITIONAL QUALIFICATION WILL BE STARTED WITH EFFECT FROM 01<sup>ST</sup> JULY, 2023. THE CANDIDATES ARE BEING ADVISED TO FOLLOW THE USER MANUAL GUIDE ATTACHED HEREWITH FOR THE SAID CONCERN.

FOR ONLINE SUBMISSION OF APPLICATION FORMS FOR ADDITIONAL QUALIFICATION, PLEASE FOLLOW THE LINK ON & FROM 01<sup>ST</sup> JULY, 2023 - <http://reciprocal.wbhealth.gov.in/Login.aspx>

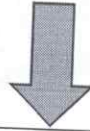
AFTER ONLINE SUBMISSION OF FORMS, THE CANDIDATES ARE BEING ADVISED TO DOWNLOAD THE APPLICATION FORM, AND PRODUCE THE SAME ALONGWITH ALL ORIGINAL DOCUMENTS AT THE TIME OF PHYSICAL VERIFICATION AT THIS OFFICE.

*Batalyal*  
REGISTRAR  
**WEST BENGAL NURSING COUNCIL**

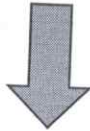
# **WEST BENGAL NURSING COUNCIL**

## **FLOW CHART FOR ADDITIONAL QUALIFICATION**

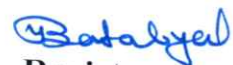
Candidates have to fill up online application form for ADDITIONAL QUALIFICATION by visiting the website <http://reciprocal.wbhealth.gov.in/> . After successfully form submission, candidates have to visit to the office of the West Bengal Nursing Council for original documents verification on every Monday & Tuesday on between 11:30 A.M. to 2.00 P.M. except government holidays. Please maintain the schedule strictly. No request for verification should be entertained after 2.00 P.M. on the verification day.



After Original Document verification in WBNC office, the candidates have to pay the requisite fee i.e. Rs.1030/- only by SBI COLECT through this link <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm> . After payment candidate has to retain their SBI money receipt by himself / herself. The SBI money receipt must be produce on the time of collection of the certificate.



Additional Qualification Certificate will be generated after TWO (02) months from the verification of the application. After successful generation of Additional Qualification Certificate by WBNC, candidates will get sms to their registered phone number that "Additional Qualification Certificate is successfully generated". Then the candidate will able to download his / her sample additional qualification certificate. After getting SMS, candidates will visit to WBNC office for original certificate collection after 10 days from the date of issuance of certificate or date of receiving of sms on any Tuesday to Thursday between 11 A.M. to 1 P.M except Govt. holiday. Candidates have to carry Sample Certificate Download copy, SBI money receipt. No request for collection of certificate should be entertained after 1.00 P.M. on the collection day.

  
Registrar

West Bengal Nursing Council



**DOCUEMNTS NEEDED FOR ADDITIONAL QUALIFICATION  
CERTIFICATE ON VERIFICATION DAY:**

1. Downloaded Application Form Duly Signed By The Head Of The Institution From Where He/She Has Passed.
2. Self Attested Xerox Copy Of Class 10<sup>th</sup> Admit Card.
3. Self Attested Both Side Xerox Copy Of WBNC Registration Certificate With Renewal Updated.
4. Self Attested Xerox Copy of each year mark sheet of P.B.SC / M.SC. / M.PHIL / PH.D including Supplementary Mark sheet (if applicable).
5. Self Attested Xerox copy of Degree Certificate (Convocation Certificate).

(Candidate should maintain this serial for Additional Qualification Form submission)

**DOCUEMNTS NEEDED FOR VERIFICATION:**

1. ORIGINAL CLASS 10<sup>TH</sup> ADMIT CARD.
2. ORIGINAL WBNC REGISTRATION CERTIFICATE WITH RENEWAL UPDATED.
3. ORIGINAL P.B.SC / M.SC. / M.PHIL / PH.D ALL YEAR MARKSHEET INCLUDING SUPPLIMENTARY MARKSHEET (FAIL MARKSHEET, IF APPLICABLE).
4. ORIGINAL DEGREE CERTIFICATE (CONVOCAION CERTIFICATE).

(Candidate should maintain this serial for Additional Qualification Form Verification)

**DOCUEMNTS NEEDED FOR ORIGINAL CERTIFICATE  
COLLECTION:**

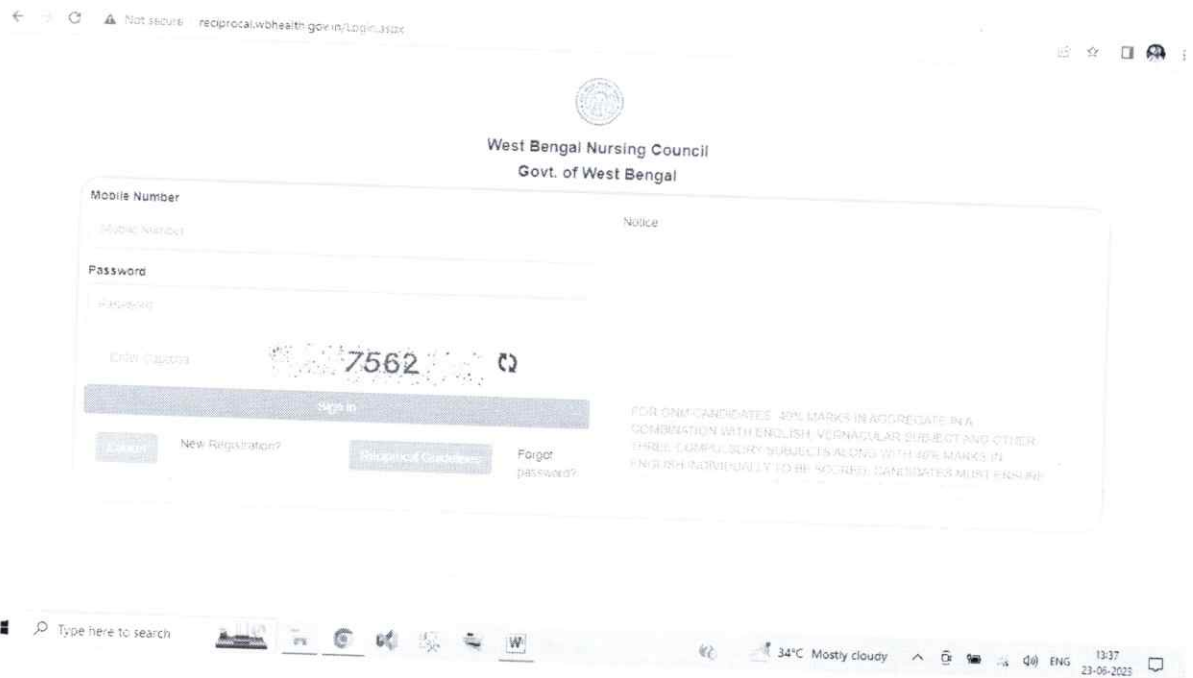
Candidate will visit to WBNC office after Ten (10) days from the date of issuance of certificate or date of receiving of sms for collection original copy on any Tuesday or Thursday on 11 A.M. to 1 P.M. except govt. holiday.

1. SBI MONEY RECEIPT.
2. CERTIFICATE DOWNLOAD COPY.

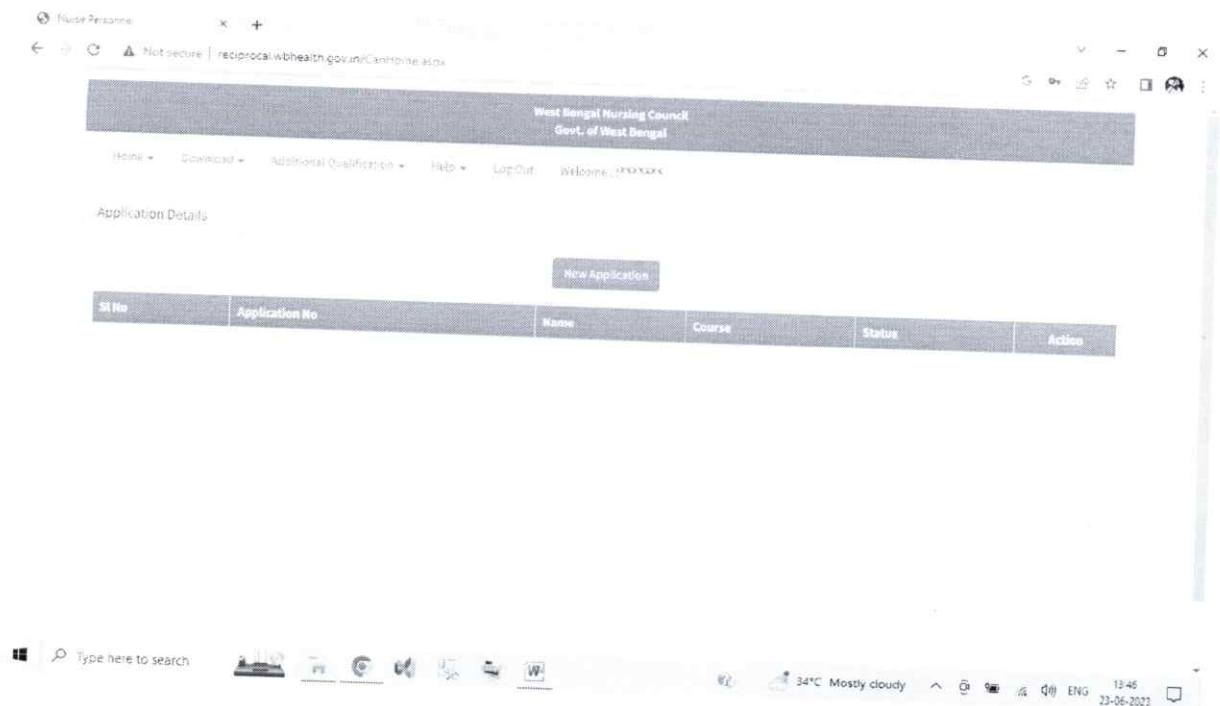
  
Registrar

West Bengal Nursing Council

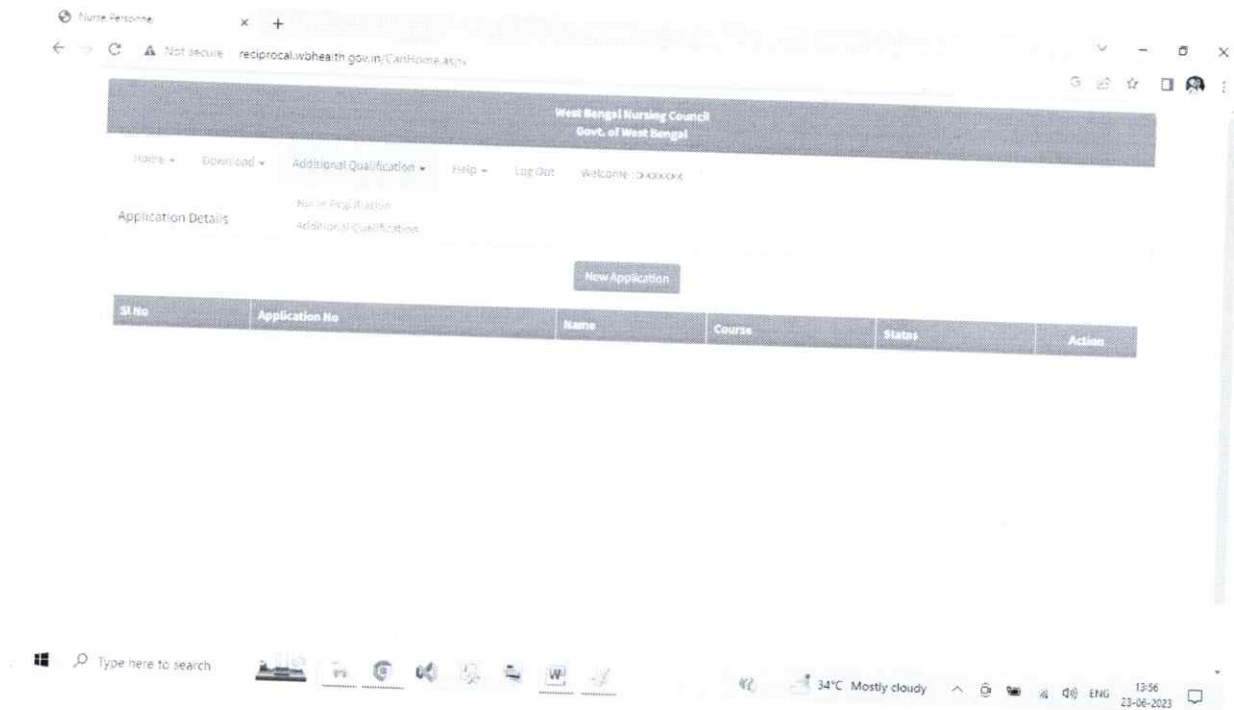
# User Manual For Additional Qualification



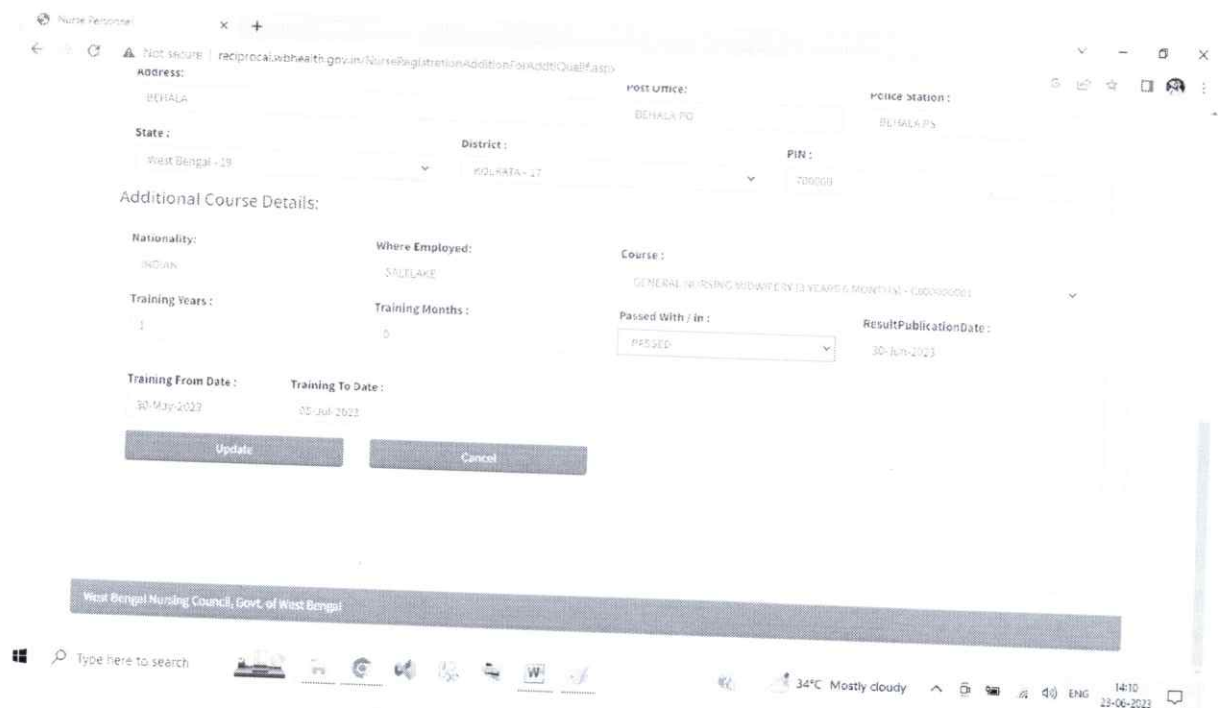
1. For Login, student enters their **Mobile Number**, **Password** and **Captcha** properly. Then click on the **Sign In** button.
2. After login you can see a view of **Home** page, which is given below.



3. Click on **Additional Qualification** tab which is in the menu section. After click on the **Additional Qualification** you can see a dropdown.



4. Click on **Nurse Registration**, after that you can see a view of this page. There are some fields, which is filled up previously so you can change data if needed and click on **Update** button.
5. If you see there all fields are empty, then you have to fill up your data and click on Update button. Screenshot is given below.



6. Then click on **Additional Qualification** in **Additional Qualification tab**, after that you can see a view of this page. There are some fields, which is filled up previously so you can change data if needed and click on **Save** button.

Address: BEHALA Post Office: BEHALA PO Police Station: BEHALA PS  
District: KOLKATA-17 PIN: 700060

Additional Course Details:

Course: GENERAL NURSING MIDWIFERY (2 YEARS 6 MONTHS) - 0000002091 Course Period: 5  
Date of Additional Registration: 6/29/2023 12:00:05 AM Year: 2023  
University Name: UNIVERSITY OF CALCUTTA - 0001  
College Name / School Name: UNIVERSITY OF CALCUTTA Paid Amount: 3000.00  
Administrative Approval: SELECT

Save Cancel

7. Please go to **Download** menu, then click on **Additional ACK Slip** to down load your acknowledgement slip.

West Bengal Nursing Council  
Govt. of West Bengal

Home Download Additional Qualification Help Log Out Welcome, Suman Datta

Application  
Application  
ACK Slip  
Reciprocal Prn/Cert, Individual  
Additional ACK Slip

New Application

S.No	Application No	Name	Course	Status	Action
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reciprocal.wbhealth.gov.in/CatHome.aspx

Type here to search

29°C Mostly cloudy 14:45 27-06-2023