



Office of the West Bengal Nursing Council

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No. 1914 / 488A / NC

Date: 10 / 07 / 20 23

From: Registrar, West Bengal Nursing Council

RULES & REGULATIONS FOR RENEWAL OF REGISTRATION

1. All categories of Nurses, who are registered with West Bengal Nursing Council according to the Bengal Nurses' Act 1934, are entitled to renew their Registration Certificate.
2. Renewal will be done at every **05(five) years** interval from the date of Registration.
3. All registered Nursing personnel are allowed to renew their Registration. The candidate who are not in service may renew their certificate from WBNC by providing a self-declaration showing the reason of non-employment, and to be submitted at the time of Renewal of Registration and found otherwise suitable by the WBNC. The candidate also must produce a document of past service record.
4. There is **no age restriction** for Renewal of Registration.
5. If employed in any Government Sector, employer's certificate is not necessary. If employed in Non-Government sector, the candidate must have to submit a current still working on the day of Renewal and has to be physically present. Please note that in the still working certificate, the name & surname of the candidate must be the same with that of the original WBNC registration certificate.
6. On the day of Renewal of Registration, the candidates have to be physically present. In case of lot/bunch renewal, the authority of Govt. Sectors, may dedicate 01(one) person with proper authorized letter.
7. On attaining the age of **62(sixty-two)** years, a candidate has to be present physically in the office of West Bengal Nursing Council before Renewal of Registration and must produce a document of her last working place and a certificate of Medical Fitness issued from the O.P.D. of any Government hospital in which it must be mentioned that the candidate is Physically Fit & Mentally Alert for rendering Nursing services. The retired but employed candidates also must produce a current still working certificate issued by the employer.
8. The candidate, who are in abroad, may renew the Registration Certificate if the rules & regulations of Abroad Verification of West Bengal Nursing Council is fulfilled along with an authentic letter from the appointing authority in abroad for Renewal of Registration.
9. In case of Renewal of Reciprocal Registration, candidates have to produce required documents of Reciprocal Registration of other state. The candidate may renew the registration certificate after full satisfaction of West Bengal Nursing Council and after cancellation of the Registration certificate of previous parent Council. The guidelines for Reciprocal registration furnished in the official website of WBNC may be followed in this concern.
10. If any candidate is an employee of All India Services, he/she must produce authentic documents at the time of Renewal of Registration.
11. A fee of Rs.400/- should be submitted through P.O.S. Late fee may be charged if the candidate fails to renew his/her registration within 03(three) months from the date of validity. After completion of 03(three) months, an additional fee of Rs.50/- per 03(three) months have to be paid. No advance renewal will be entertained.
12. The West Bengal Nursing Council has every right to modify the rules of Renewal of Registration with prior permission of the Council.
13. The time limit for Renewal of Registration is from **11:00 AM to 03:30 PM sharp**.

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