



Office of the West Bengal Nursing Council
"Purta Bhawan", Room No. 302, 3rd floor,
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Website: wbnursingcouncil.org



No. 4593 / 73A / NC

Date: 11 / 2023.

From: Registrar, West Bengal Nursing Council.

NOTICE

Instructions for reciprocal registration candidates for uploading of all necessary documents

All the candidates of reciprocal registration are hereby being informed that they have to upload necessary documents in the 4th Step. The uploaded documents must be scanned in **jpeg format and size of the file should be under 100kb**. In the 4th Step, i.e. 'Upload All Documents' section, GNM candidate has to select **Course Code: 'Diploma – C01' & B.Sc (Nursing) candidate has to select Course Code : 'Degree – C02'**. After uploading of all necessary documents candidate has to **click on 'Declaration Box'** and **click on 'submit'** and then **click on 'next'**. After that in the 'Final Submit' section, candidate has to **click on 'Declaration Box'** and **click on 'Final Submit'**. It should be also noted that **Uploaded documents must be matched during original documents verification, if any uploaded document is mismatched during original documents verification, the council is liable to cancel the date of appointment. In that case the candidate has to book the date of appointment again.**

FOR GNM CANDIDATES (File should be jpeg format and size between 10 to 100 kb)

Upload Document

Upload All Documents

Course Code:

Adhaar Card: <input type="text" value="Choose file"/> No file chosen	Class 10th Admit Card: <input type="text" value="Choose file"/> No file chosen
Higher Secondary Marksheets: <input type="text" value="Choose file"/> No file chosen	GNM 1ST YEAR MARKSHEET (ORIGINAL Board COPY): <input type="text" value="Choose file"/> No file chosen
GNM 2ND YEAR MARKSHEET (ORIGINAL Board COPY): <input type="text" value="Choose file"/> No file chosen	GNM 3RD YEAR MARKSHEET (ORIGINAL Board COPY): <input type="text" value="Choose file"/> No file chosen
GNM INTERNSHIP MARKSHEET (ORIGINAL Board COPY): <input type="text" value="Choose file"/> No file chosen	GNM Diploma Certificate (Original Board Copy): <input type="text" value="Choose file"/> No file chosen
GNM Completion Certificate (Original Board Copy): <input type="text" value="Choose file"/> No file chosen	Registration Certificate (Original Board Copy): <input type="text" value="Choose file"/> No file chosen
Still Working Certificate: [If the still working certificate is not available, then upload appointment letter (Date of appointment should be 6 month earlier as on application date), during documents verification Still Working Certificate is must] <input type="text" value="Choose file"/> No file chosen	Six (06) Month Pay Statement: (During Documents verification, candidates have to provide last six month individual payslip with authority seal & sign) <input type="text" value="Choose file"/> No file chosen

Declaration Please read the guidelines carefully and strictly follow.

I hereby declare that the uploaded documents are genuine and best of my knowledge. If any uploaded document is mismatched during original documents verification, the council is liable to cancel the date of appointment. In that case the candidate has to book the date of appointment again.



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No...../...../ NC

Date:2023.

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FOR B.Sc (Nursing) CANDIDATES (File should be jpeg format and size between 10 to 100 kb)

Exam Details | The Subject Details | Step 1 of 4 | **Upload Document** | Final Submit

Upload All Documents

Course Code:

Adhaar Card: <input type="button" value="Choose file"/> No file chosen	Class 10th Admit Card: <input type="button" value="Choose file"/> No file chosen
Higher Secondary Marksheets: <input type="button" value="Choose file"/> No file chosen	B.Sc. 1st Year MARKSHEET (ORIGINAL Board COPY): <input type="button" value="Choose file"/> No file chosen
B.Sc. 2nd Year MARKSHEET (ORIGINAL Board COPY): <input type="button" value="Choose file"/> No file chosen	B.Sc. 3rd Year MARKSHEET (ORIGINAL Board COPY): <input type="button" value="Choose file"/> No file chosen
B.Sc. 4th Year MARKSHEET (ORIGINAL Board COPY): <input type="button" value="Choose file"/> No file chosen	B.sc Degree / Convocation Certificate (Original Board Copy): <input type="button" value="Choose file"/> No file chosen
Registration Certificate (Original Board Copy): <input type="button" value="Choose file"/> No file chosen	Still Working Certificate : [If the still working certificate is not available, then upload appointment letter (Date of appointment should be 6 month earlier as on application date), during documents verification Still Working Certificate is must] <input type="button" value="Choose file"/> No file chosen
Six (06) Month Pay Statement: (During Documents verification, candidates have to provide last six month individual payslip with authority seal & sign) <input type="button" value="Choose file"/> No file chosen	

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I hereby declare that the uploaded documents are genuine and best of my knowledge. If any uploaded document is mismatched during original documents verification, the council is liable to cancel the date of appointment. In that case the candidate has to book the date of appointment again.

N.B.: The following points must be carefully maintain during documents upload, otherwise if not maintained their appointment will be cancelled during documents verification, they have to again book the appointment.

i. If any candidates upload download / applied copy of registration certificate instead of original registration certificate of board copy, then their appointment will be cancelled.

ii. If any candidate uploads provisional degree certificate instead of original university copy of final degree / convocation certificate (For B.Sc. Nursing candidates only), then their appointment will be cancelled.

iii. If any candidate uploads still working certificate or appointment letter & Six month Salary statement before completion of 6 months working experience, then their appointment will be cancelled. After completion of 6 months experience, candidate will be able to apply online and book the schedule date.

Srabani Mandal
Registrar
01/11/2023

West Bengal Nursing Council